# Wordpress Class

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### **Getting Started**

- Get a Free Wordpress Blog Started Here
  - Be sure to peruse this page and explore the links at the bottom. They will inform you as to some things you may do with Wordpress.
- Some Wordpress options
- Logging into the admin panel (or dashboard) --- Type in the URL in the URL box of your browser, and then add /wp-admin and press enter. You will then be presented with a login screen.
- The site I created for this class

#### Navigating Around the Dashboard

- On Becoming a Button-Pusher ---- Please feel free to click as we go through
- Dashboard Home
- Choices under "Home"
- The Store
- Posts this is where you go when you would like to make a new entry in your WP account. A blog entry is also called a post.
- Media this is where you may upload photos and other media that you may want to include in a post
- Links this is where you may add notable links to your blog (like friends' blogs or other blogs you follow)
- Pages this is where you go to add pages to your site and manage those pages

- Comments this is where you may comment on your own blog and moderate the comments left by others
- Polls this is where you may add a poll for your readers to answer
- Ratings this is where you may enable a function that will allow your readers to rate a
  post
- Appearance everything about the way your blog looks may be accessed here
- Users this is where you may add new users to your blogsite as well as revise details for existing users
- Tools various tools for your site
- Settings various WP settings

#### **Your First Post**

- Some options (including the kitchen sink)
- Inserting media, polls and forms
- HTML options
- Publishing section
- Categories
- Tags
- Copy a post as a template
- Featured Image

#### A Look at Your Media

- Uploading
- Details for each piece of media

Adding an image gallery

# **Adding Links**

Some important details

### Adding a Page

- A note on using WP as a "normal" website
- You may also have a main "jumping off point" that leads your readers to your blog page.
   Again, it's your choice.
- Making a template page and copying it

### Appearance - Changing the Look and Feel of Your Site

- Themes
- Widgets
- Menus
- Theme options
- Header
- Custom design (an upgrade)
- Mobile options
- Being nice to iPad users

## **Adding Users**

• Why would I want to do this?

#### Tools

Available tools

• Importing and exporting - what's the big deal?

## Settings

• Overview of numerous settings available

### **Advanced**

- Shortcodes
- Adding html embedding codes Example

#### Resources

- A Wordpress Introduction
- A Wordpress Tutorial
- Wordpress Support
- Wordpress.tv
- WP Beginner
- Beginner's Video from wordpress.tv
- Wordpress Beginners FAQ