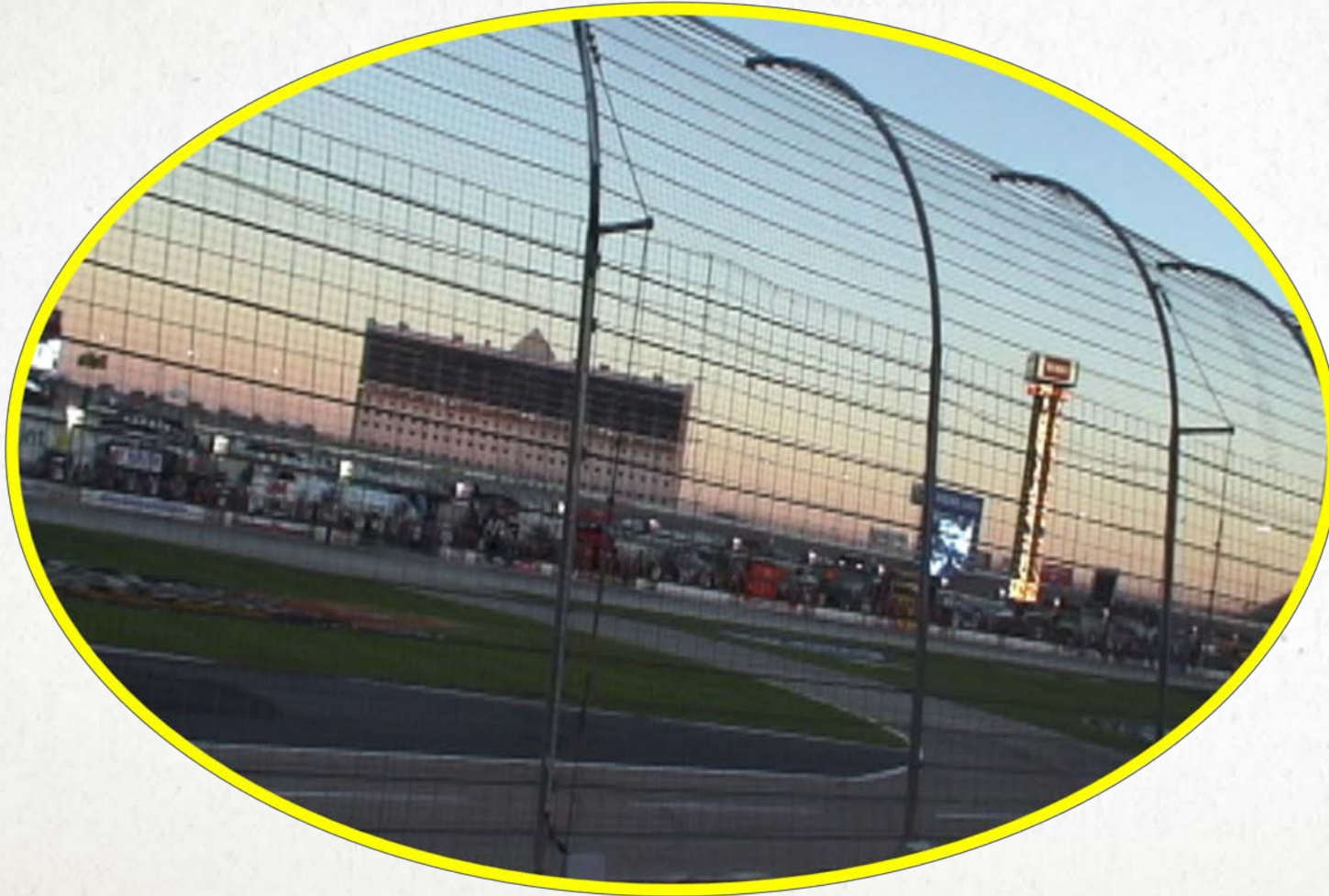


POWERPOINT LEVEL 2

INSTRUCTOR PAM STEPHENS

INCORPORATING VIDEO IN YOUR PPT



Don't forget your
Video Tools



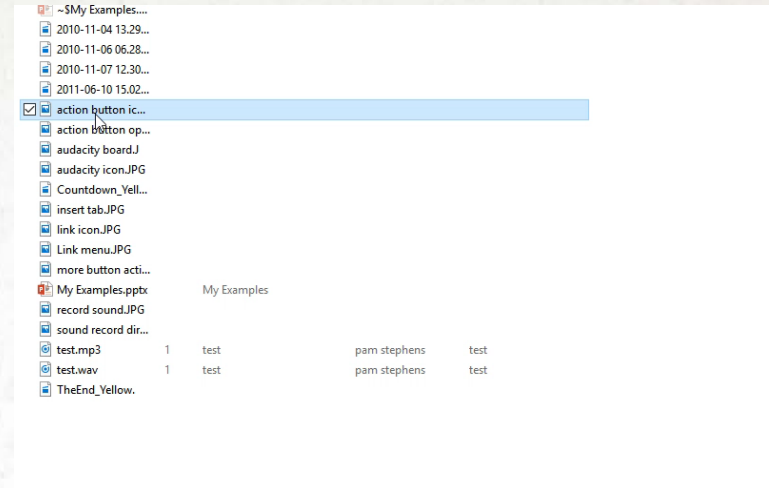
**Caution at Texas
Motor Speedway
NASCAR races.**

ADDING SOUND

You can record sound directly on each slide.



You can add a sound file that you have on your computer. Parts of songs etc.

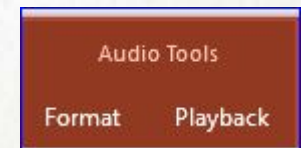


Screen recording

Insert ribbon - Audio





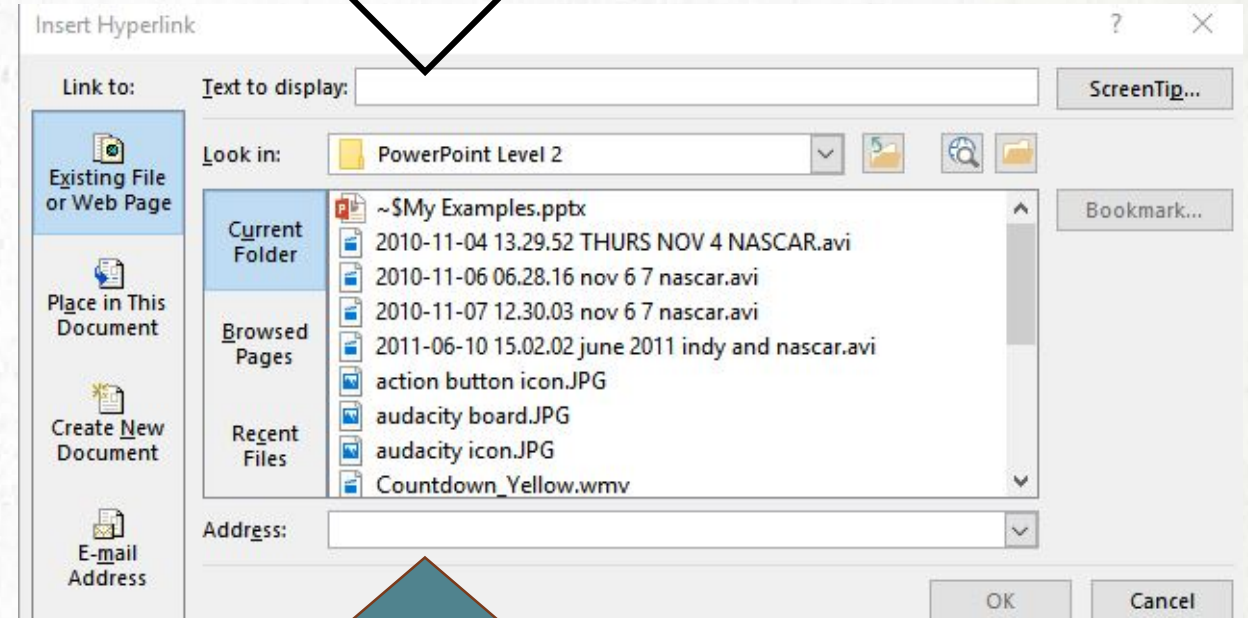
Don't forget Your audio tools



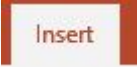

INTERNET LINKS - HYPERLINKS

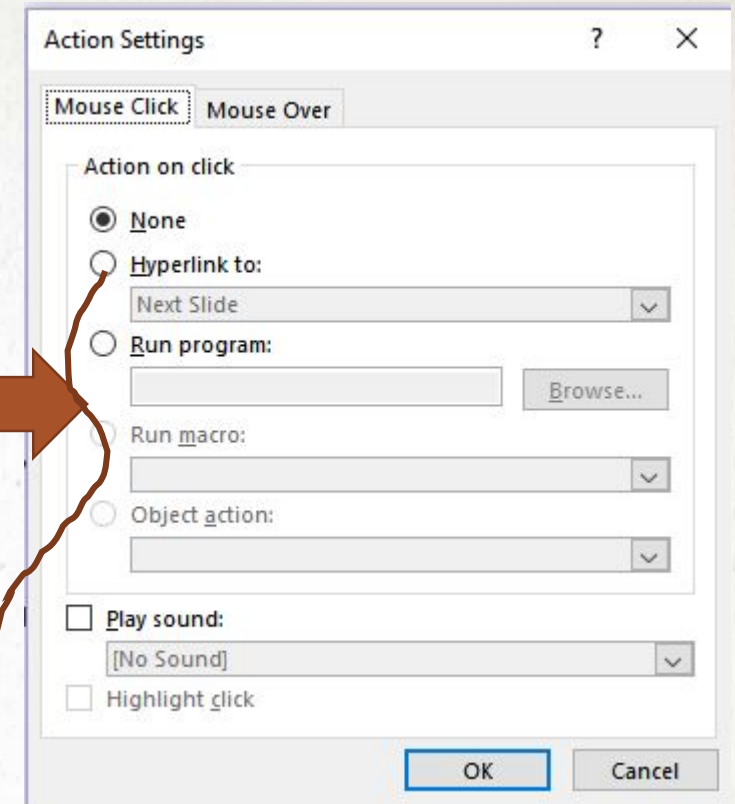
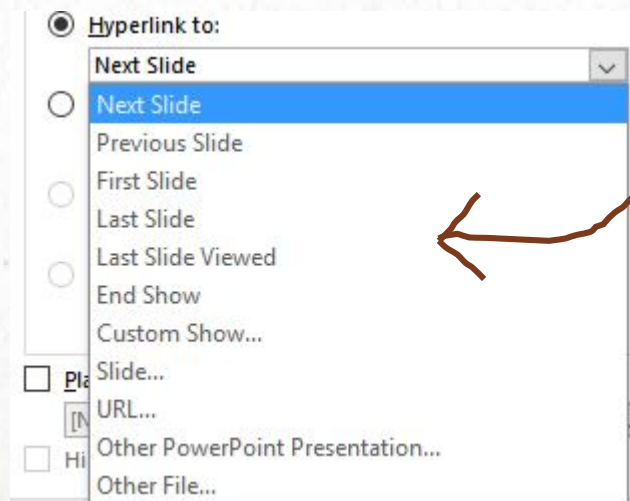
PAM STEPHENS COMM ED WEB PAGE

- To add a link, just copy the address and then choose the Insert tab  (ribbon)
- Choose the Link Icon 
- In the Text to Display you can type what you want if you don't want the address to be there.
- In the Address portion you can paste the actual address of the web page.



ACTION BUTTONS

- ☞ Click on the 
- ☞ Type in what your button should say (i.e. Click Here or Go to this web site)
- ☞ Highlight your word or words to become the button
- ☞ Click on  This will show you what you want to do with that button.



[Click Here to go to the video page](#)

Animation

Open Animation Pane

Use Add Animation to get entire list.

The Animation Pane tool interface is shown with the following sections:

- Entrance:** Appear, Fade, Fly In, Float In, Split, Wipe, Shape, Wheel, Random Bars, Grow & Turn, Zoom, Swivel, Bounce.
- Emphasis:** Pulse, Color Pulse, Teeter, Spin, Grow/Shrink, Desaturate, Darken, Lighten, Transparency, Object Color, Compleme..., Line Color, Fill Color, Brush Color, Font Color, Underline, Bold Flash, Bold Reveal, Wave.
- Exit:** Disappear, Fade, Fly Out, Float Out, Split, Wipe, Shape, Wheel, Random Bars, Shrink & Tu...

Additional controls include: Start (dropdown), Duration (spinner), Delay (spinner), Trigger (dropdown), Animation Painter, and Reorder Animation (Move Earlier, Move Later).

Don't forget your timing for each animation.

Timing controls for an animation:

- Start: On Click
- Duration: 01.00
- Delay: 00.00
- Reorder Animation: Move Earlier, Move Later

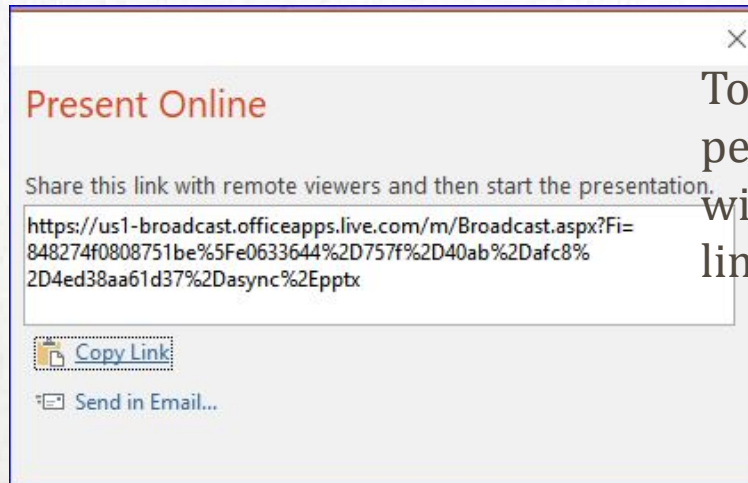
Animation Pane timeline:

- Play From: [button]
- 1 [lock icon] [star icon] Rectangle 1: ... [green bar]
- [star icon] Picture 3 [orange bar]
- [star icon] Picture 13 [green bar]

COOL TOOL!!!

Animation Painter

SET UP A SLIDE SHOW, WHICH INVOLVES REHEARSING SLIDE TIMINGS AND RECORDING THE SLIDE SHOW.



To share with people not present with you, but on line.